

**Technical College High School
COSMETOLOGY**

Occupational Advisory Committee

April 11, 2011

MINUTES

The meeting was called to order at ____4:15____p.m. Those members in attendance were:

- *Jacqueline Butcher-Jones -TCHS
- *Deb McDonough - CAT Brandywine
- *Debbie Neatock -CAT Pickering
- *Shalita Hamilton -
- *Taylor Whitman - Avante Salon & Spa, West Chester
- *Betty Fillipone - Betty's Hair Salon & Mary Kay Cosmetics, Regional Director
- *Taylor Whitman - Avante Salon & Spa
- *Cos student Hamilton- Avante Salon & Spa

Members of this committee not in attendance were:

- * Kaleigh Szulkowski
- * Jillian Tuskwerth
- * Kristen Fortuna
- * Char Coll

APPROVAL OF MINUTES: completed

Yeah - unanimous

Nay - None

UNFINISHED BUSINESS:

None

NEW BUSINESS -

- * Competency list (use at all CCIU campuses) – unanimously approved
- * Task List - unanimously approved
- * February 18, 2011 Industry / Salon visits - Mrs. Butcher-Jones unable to take advantage of opportunity due to non-traditional committee meeting at TCHS.
- * OAC members will continue to support teachers - visit classrooms, workshops & awards
 - Establish criteria for awards
 - Betty Filippone - will give beauty basket
 - Teachers will give award for completion of hours
 - Outstanding Senior (am & pm only)

*Post graduation plans:

- CAT B: 8 students going to boards
- CAT P: several will take boards by the end of school year
- TCHS: 8 students eligible for state board exams - (1 -April, 5 -May and 2 - June)

*NOCTI:

- CAT Pickering - no results to report?? Where are CAT P results??
- CAT Brandywine - 62% passed
- TCHS - 100% passed

*Co-op: students need 1250 hours to complete curriculum to be eligible

- Continue networking with local salons for job shadow opportunities

NOTE: salons open at 9:00 am - affect morning session students

*E-portfolio - some students may like a hard copy

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*Curriculum - NO Changes

- Collaboration of cosmetology learning guides
- New 2012 Milady Textbook

NOTE: Concerns for visually impaired students - safety and challenges with haircutting, haircolor, chemical services and make-up application.

* Equipment - No Changes

NOTE: OAC Members will complete evaluation forms throughout year when they are at each campus

*Enrollment projections 2011 - 2012:

- * CAT P - not available
- *TCHS - not available (12 seniors graduating, 2 returning for grade 13 to complete hours)
- * CAT B - 31 students for next year

* CAT B - Business and Industry survey (filled out)

*TCHS Brandywine Campus

- floor plan approved
- no equipment will be moved to new campus
- All new equipment to be purchased, Formatron specs obtained

NOTE: committee recommends better quality of equipment – Belvedere is heavy duty and better quality

- hydraulic chairs need better padding
- brushed chrome chair bottoms
- Lever sticks out too far on side of hydraulic chair - safety hazard
- Pedicure station - needs outside drain - safety
- head rest adjustor - dangerous, drops to floor when unscrewed

-tall stool at islands - unnecessary & unsafe tip over

- European backwash sinks - drain traps difficult to clean
 - shampoo chairs are NOT hydraulic
- Facial bed - should be on wheels to move about room
- Manicure tables - much too narrow for set up & dryers
- improve air quality in manicure area

* Marketing ideas:

- teachers present v. recruiter
- emphasize theory portion of exam
- students recognize that attendance policy is not enforced
- show portfolio
- need to be open to teacher suggestions for marketing their programs
- add section & option for recruitment

*Children's Fund Golf Tournament - June 21, 2011 at French Creek Golf Course

- \$500.00 per hole company / business sponsorship

DATE OF NEXT MEETING - Tentative November 8, 2011

ADJOURNMENT

The meeting was adjourned at __7:00____ p.m.

Minutes submitted by: _____