

Chester County Technical College High School

Finance Academy Program

Occupational Advisory Committee

Thursday, 21 October 2010

6:00-8:00 PM

MINUTES

- Call To Order – Jim Fusco, Finance Academy Instructor
- Roll Call
 - Introductions/Background Info. – Meeting Attendees:
 - Franklin Adams
 - Charles Cebenka
 - Michele Cyron
 - James Fusco
 - Scott Lucas Assistant Chairperson, Secretary of Record
 - Sandra McCabe
 - Barbara Martin, Student representative
 - Is the industry represented? Group felt that the industry was well represented.

- Review Committee Membership/reappointment – meeting attendees.
- Election of Officers – by current and new meeting attendees
 - OAC Chairperson – Charles Cebenka agrees to serve as Chairperson. Huzzahs all around.
- Minutes – taken by Scott Lucas
- **Unfinished Business**
 - Co-op and intern opportunities
 - Inspect equipment, review texts, make recommendations (see “Accounting Textbooks” below). OAC was given a demonstration of the SmartResponse system that Mr. Fusco uses with his students. Huzzahs all around.
- **New Business**
 - Reviewed modifications proposed by Mr. Fusco to the **yellow highlighted** tasks to add more marketing/sales tasks. Committee votes to adopt changes. Huzzahs all around.
 - Curriculum schedule is modified. More marketing, more accounting, entrepreneurship moved to this year.
 - Reviewed Competency Certificate, OAC agreed to consider revisions for spring meeting, possibly to be implemented next year.
 - OAC was asked to consider strategies to increase non-traditional student enrollment in Finance Academy.
 - OAC was asked to consider possible Co-op / internship / job shadowing opportunities.
- Next OAC Meeting – Spring 2011
- **ADJOURNMENT**